DATE: Tuesday, December 7, 2021
TIME: 6:00 PM
LOCATION: Remote Meeting
PRESENT: Steve Plumb (1st District), Damon Bruder (3rd District), Eric Sturm (4th District), Patty King (At Large)
EXCUSED: Jim Hart (2nd District)
ABSENT: None
STAFF: Rahshan Williams (Program Coordinator), Socorro Gutierrez (Health Services Manager), Jennifer Herrera (Assistant Health Services Agency (HSA) Director), Nicole Meza (Administrative Aide), Megan Holland (Administrative Services Manager)
GUESTS: None

1. Call to Order/Roll Call/Introductions:
Meeting convened at 6:10 PM.

2. Review and Approve November 2, 2021, Meeting Minutes:
Motion to approve minutes
Motion/Second: King/Plumb
Motion passed unanimously.

3. Program Updates:
Williams reviewed October 2021 activities compared to September 2021. There was a slight decline in the number of participants at the Watsonville exchange from September to October. Also reviewed the Syringe Exchange Script, which is the information collected on the individual visiting the exchange. Information on HIV and HEP-C testing is being offered at each exchange. SSP continues to work towards the finalization of the mysantacruzcounty app and are working with partners to establish the proper routing of reports of syringe litter. The Commission requested to see more trending information on charts/graphs. Ideas were discussed regarding support to provide this data with updating the database software and/or hiring interns. SSP Staff requested clarification on what trending information the Commission would like to see. SSP Staff reported that HEP-C testing is not yet being utilized by the public and the Commission posed questions on how it can be better advertised to the community. Gutierrez presented information on SSP data collection which helps us understand what is needed vs. what is available. The data comes from various sources: database,
participant surveys, focus groups and interviews. The goal of this data is to improve
documentation and create successful linkages.

Presentation slides will be made available.

4. **Continuing Business Items:**
   4.1 **Public Works Follow Up**
   Public Works is still actively recruiting to replace Tim Goncharoff but has not yet hired
   anyone.
   
   4.2 **Public Engagement**
   Commissioner Sturm requested that this update be carried forward into the next
   meeting.
   
   4.3 **Follow up with Vice Chair King on Questions Regarding Kiosk Syringe Collection from
   Sharps Solutions and Department of Public Works**
   Vice Chair King stated that based on the information from the two presentations from
   Larry McCarty and Tim Goncharoff, they had both disclosed that no one will ever know
   what is inside kiosks aside from syringes. She expressed that because of that, the data
   collected from kiosks will always be inaccurate and proposed to only include the data
   collected from the exchanges on the reports. Williams confirmed that they do disclose
   both data points in their reports: collection from kiosks and collected syringes at the
   exchanges. The Commission commented that they feel that including the data collected
   from kiosks can be misleading and will continue this discussion into the next meeting.

5. **Public Comment:** None

6. **New Business/Action Items:**
   
   **Motion to Approve Findings to Authorize Remote Meetings and remain virtual for
   January Meeting**
   Motion/Second: King/Plumb
   **Motion passed unanimously**

5. **Topics for Future Meetings & Action Items**
   7.1 Follow up on DPW replacement for Tim Goncharoff, Resource Planner IV.
   7.2 Follow up with Commissioners Plumb and Sturm on idea for public engagement.
   7.3 Continue discussion on the data for kiosks vs. syringes collected at the exchange.
   7.4 Commission to vote on AB 361 document for next meeting location.

6. **Adjournment**
   **Motion to adjourn the meeting**
   Motion/Second: King/Plumb
   **Motion passed unanimously**

Meeting adjourned at 7:50 PM
Submitted by Nicole Meza (*Administrative Aide*)