



# Santa Cruz County Syringe Services Program Advisory Commission

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## Meeting Minutes

DATE: Tuesday, February 8, 2022  
TIME: 6:00 PM  
LOCATION: Remote Meeting  
PRESENT: Steve Plumb (1<sup>st</sup> District), Damon Bruder (3<sup>rd</sup> District), Eric Sturm (4<sup>th</sup> District), Patty King (At Large), Jim Hart (2<sup>nd</sup> District)  
EXCUSED: None  
ABSENT: None  
STAFF: Rahshan Williams (Program Coordinator), Socorro Gutierrez (Health Services Manager), Jennifer Herrera (Assistant Health Services Agency (HSA) Director), Nicky Meza (Administrative Aide), Megan Holland (Administrative Services Manager)  
GUESTS: Serg Kagno

1. Call to Order/Roll Call/Introductions:  
Meeting convened at 6:00 PM.
2. Review and Approve January 11, 2022, Meeting Minutes:  
**Motion to approve minutes**  
Motion/Second: Plumb/King  
**Motion passed unanimously.**
3. Program Updates:
  - 3.1. Williams reviewed their program's activities: staffing, distribution and collection, safe disposals, and enhanced referrals. In December 2021, 15% of their encounters did not include syringe distribution. Reasons: participants only needed supplies, ie: Narcan, individuals were disposing of syringes only or participants that came to pick up syringes, did not have any needles to exchange and therefore, could not pick up any new syringes, per the exchange policy. Commissioners were concerned about the 15% of encounters not collecting syringes in December and what the benefit is in turning away individuals even if they don't bring needles to exchange.
  - 3.2. Gutierrez provided a preview of the draft presentation to the Board of Supervisors regarding the MySantaCruzCounty app for the Board meeting on 2/15/22. She reviewed the next phases of this process. Commission had questions regarding the expenses and budget of the program. In the future, they would like to see the whole budget laid out. They have also requested a link to the MySantaCruzCounty app.

Presentation slides will be made available.

4. Continuing Business Items:

4.1 Public Works Follow Up-Replacement for Resource Planner IV

Interviews are complete and will conduct background checks.

4.2 Proposed SSP Data Report Format for Syringe Collection

Williams showed December's report of syringes collected and dispensed as a proposed draft format for presenting the data. They have separated the data between what is collected at the exchange vs. what it collected from the kiosks. The Commission appreciated the format revision and look forward to a more finalized version.

4.3 Review Syringe Services Program Board Directives

Due to time constraints in the meeting, Chair Bruder asked that the Board Directives be emailed to the Commission for review and discuss at the next meeting.

5. Public Comment

6. New Business/Action Items:

6.1. Consider adding Community Engagement, Ad Hoc Subcommittee

Chair Bruder discussed that this would be a good subcommittee to create and perform actions. The Commission was agreeable to voting on the formation of this subcommittee at the next meeting.

6.2. Vote for Next Meeting Location, Virtual or In-person (AB361)

**Motion to Approve Findings to Authorize Remote Meetings and Remain Virtual for March Meeting**

Motion/Second: King/Plumb

**Motion passed unanimously.**

6.3. Review Proposed Agenda Format

**Motion to Table Proposed Agenda Format to next meeting**

Motion/Second: King/Sturm

**Motion passed unanimously**

7. Topics for Future Meetings/Action Items

7.1. Follow up on DPW replacement for Tim Goncharoff, Resource Planner IV.

7.2. Vote on creating Community Engagement Ad-Hoc Subcommittee

7.3. Discuss Syringe Services Program Board Directives

7.4. Review and discuss new agenda format

7.5. Commission to vote on AB 361 document for next meeting location.

8. Adjournment

**Motion to adjourn the meeting**

Motion/Second: Plumb/King

**Motion passed unanimously**

Meeting adjourned at 7:30 PM

Submitted by Nicole Meza (*Administrative Aide*)