Santa Cruz County
Name of LGA

FIRST 5 Program
Name of Claiming Unit
4450 Capitola Road, Suite 106, Capitola, CA 95010
Address

Nikki Yates
Contact Person

Description of Claiming Unit Functions

FIRST 5 Program team assists Santa Cruz County to oversee and ensure program access for those in need of health, mental health and substance abuse treatment services. This is accomplished by the provision of services, including health/Medi-Cal-related: outreach, information, referral, access assistance, case coordination/monitoring, eligibility assistance, and planning activities. The unit also assists the LGA in MAA Coordination and Claims Administration. FIRST 5 Program Management team conducts outreach and program planning activities on behalf of the First 5 Commission of Santa Cruz County. This unit is responsible for administering Commission-funded initiatives, including health outreach, information referral, case coordination, and planning, amongst others. Additionally, this unit is responsible for leveraging commission resources, including oversight of claiming programs funded through Medi-Cal and MAA.

<table>
<thead>
<tr>
<th>STAFF JOB CLASSIFICATIONS &amp; SUBCONTRACTORS</th>
<th>NUMBER OF STAFF</th>
<th>MEDI-CAL ADMINISTRATIVE ACTIVITY CODE (ENTER NUMBER OF STAFF UNDER EACH ACTIVITY)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>SPMP</td>
<td>NON-SPMP</td>
</tr>
<tr>
<td>Director of Finance and Administration</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Executive Director</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Health Outreach &amp; Enrollment Manager</td>
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<td></td>
</tr>
<tr>
<td>Health Outreach Coordinator</td>
<td>1</td>
<td></td>
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<tr>
<td>Lead Newborn Enrollment Coordinator</td>
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</tr>
<tr>
<td>Newborn Enrollment Coordinator</td>
<td>2</td>
<td></td>
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<tr>
<td>Program and Communications Manager</td>
<td>1</td>
<td></td>
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<tr>
<td>Senior Program Officer</td>
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</tbody>
</table>

Unit is a CBO.

Note: Uses County Wide Average (CWA)

<table>
<thead>
<tr>
<th>Discount Method:</th>
<th>CWA</th>
<th>CWA</th>
<th>CWA</th>
<th>CWA</th>
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</thead>
</table>

CODE 4 = Medi-Cal Outreach
CODE 6 = Referral, Coordination, and Monitoring of Medi-Cal Services
CODE 8 = Facilitating Medi-Cal Application
CODE 10 = Arranging and/or providing Non-Emergency, Non-Medical Transportation to a Medi-Cal covered service
CODE 12 = Contract Administration (A) for Medi-Cal services specific for Medi-Cal populations
CODE 13 = Contract Administration (B) for Medi-Cal services specific for Medi-Cal and Non Medi-Cal populations
CODE 15 = Program Planning and Policy Development (A) (Non-Enhanced) for Medi-Cal services for Medi-Cal clients
CODE 16 = Program Planning and Policy Development Skilled Professional Medical Personnel (SPMP) (A) (Enhanced) for Medi-Cal services for Medi-Cal clients
CODE 17 = Program Planning and Policy Development (B) (Non-Enhanced) for Medi-Cal services for Medi-Cal and Non Medi-Cal clients
CODE 18 = Program Planning and Policy Development Skilled Professional Medical Personnel (SPMP) (B) (Enhanced) for Medi-Cal services for Medi-Cal and Non Medi-Cal clients
CODE 19 = MAA/TCM Coordination and Claims Administration
CODE 20 = MAA/TCM Implementation Training

In signing this certification, I certify the information provided herein is true and correct and accurately reflects the performance of the County-Based Medi-Cal Administrative Activities (CMAA) described in this CUGF and on the Comprehensive Claiming Unit Grid (CCUG). I also certify that invoices submitted to the state Department of Health Care Services for reimbursement shall be based on the information included in the CUGF and the CCUG. I confirm that all necessary and appropriate documentation to support the CUGF for all of the staff job classifications included herein is accurate and maintained on file. I understand the claiming unit documents shall be subject to the appropriate approval of the state Department of Health Care Services and the Centers for Medicare & Medicaid Services. Any knowing misrepresentation of the activities described herein may constitute violation of the Federal False Claims Act.

Nikki Yates
Signature (CMAA LGA Coordinator)

3/1/2023
Date

Approval Signature (CMAA Analyst)

DHCS Rev. 8.19.21