

# Medi-Cal Administrative Activities

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## Increasing Federal Financial Participation Strengthening Local Systems



Mimi Hall  
Santa Cruz County  
Health Services Agency

December 12, 2018

# Overview

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- Administrative Claiming – Why?
- Role of HSA as Local Governmental Agency (LGA)
- LGA Coordinator as a resource for Community Based Organizations

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# **WHY PARTICIPATE IN CLAIMING MAA?**



# **Medicaid**

*federal system of health insurance*

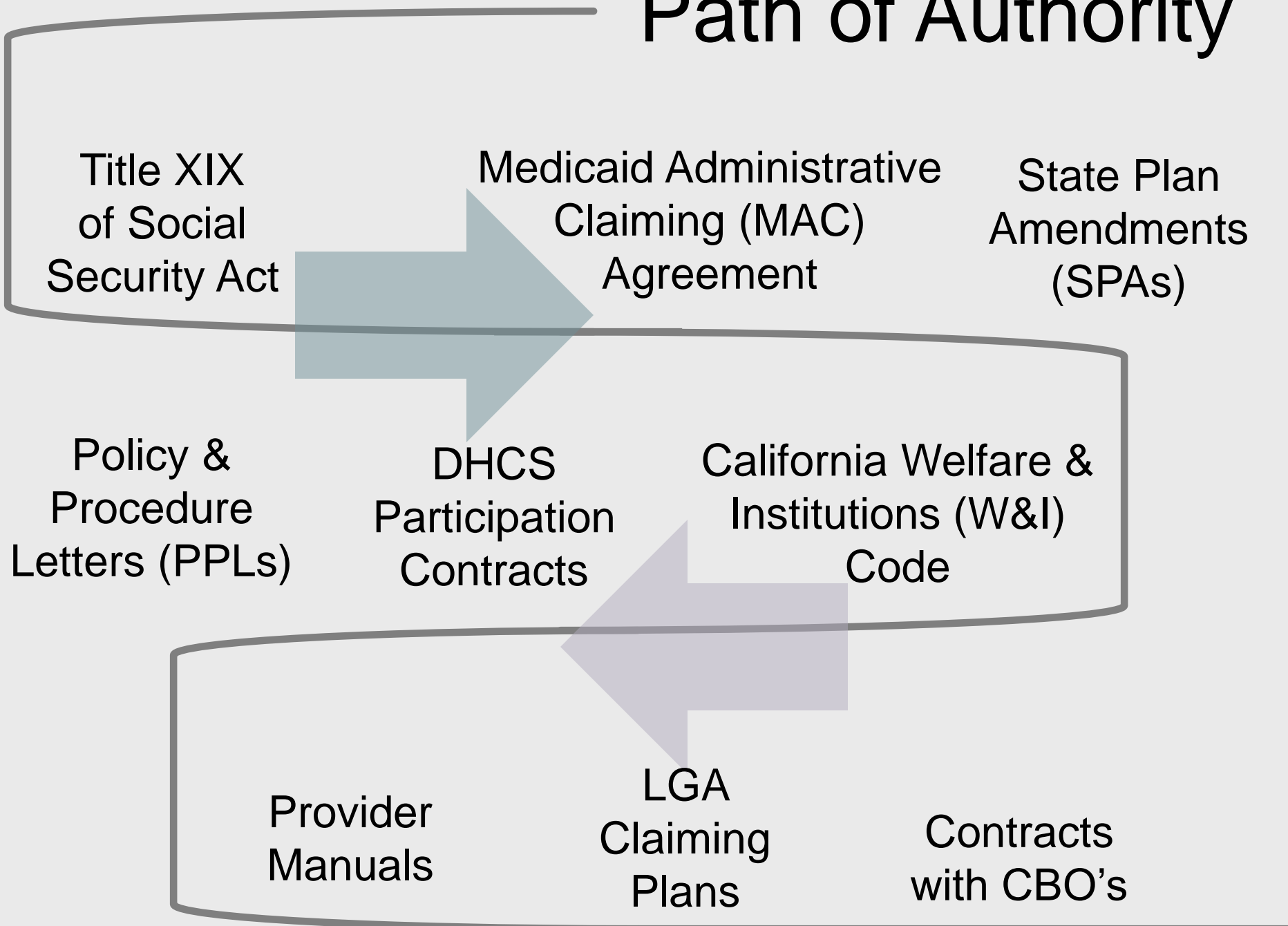
## **Department of Healthcare Services (DHCS)**

*designated “single State agency” responsible for oversight of Medi-Cal program*

## **Local Government Agency (LGA)**

*designated local entity (usually a county or charter city) responsible for administering the Medi-Cal program*

# Path of Authority



Title XIX  
of Social  
Security Act

Medicaid Administrative  
Claiming (MAC)  
Agreement

State Plan  
Amendments  
(SPAs)

Policy &  
Procedure  
Letters (PPLs)

DHCS  
Participation  
Contracts

California Welfare &  
Institutions (W&I)  
Code

Provider  
Manuals

LGA  
Claiming  
Plans

Contracts  
with CBO's

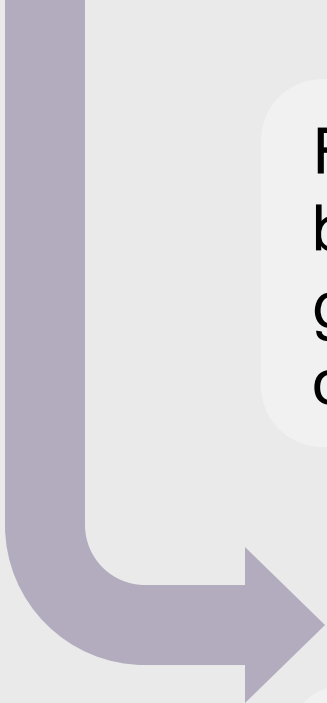
# Welfare and Institutions (W&I)

## Code § 14132.47

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“The department may contract with each participating local governmental agency or each local educational consortium to assist with the performance of administrative activities necessary for the proper and efficient administration of the Medi-Cal program, pursuant to Section 1903a of the federal Social Security Act (42 U.S.C. Sec. 1396b(a)), and this activity shall be known as the Administrative Claiming process”

# Important Concept #1: Federal Financial Participation

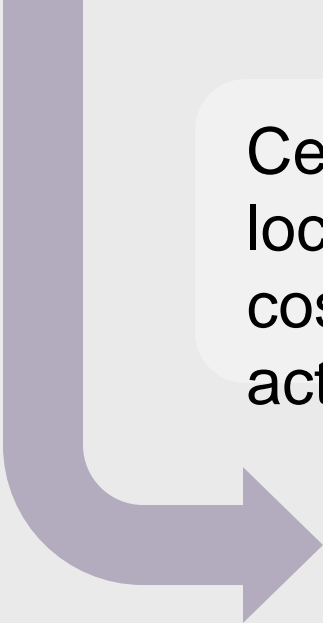


Federal Financial Participation (FFP) is a broad term for programs that the federal government is willing to share in the costs or “participate” in.

**Why is it important?**

You can't use the same work or the same matching funds for two different FFP programs!

# Important Concept #2: Certified Public Expenditure



Certified Public Expenditures (CPEs) are local public funds that were used for actual costs of providing eligible services and/or activities.

## Why is it important?

MAA is a cost REIMBURSEMENT program - the services and activities must already be paid for with non-federal funds that have not been used for federal match elsewhere.



# CMAA Program Purpose

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- Promote access to health care for clients in the county public health system
- Minimize health care costs and long-term health care needs for vulnerable populations
- Coordinate client health care needs with other health care providers.

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# **ROLE OF HSA AS LOCAL GOVERNMENTAL AGENCY (LGA)**

# LGA Role: Planning and Implementation

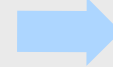
## Introduction

- MAA/TCM overview
- Program requirements
- Reimbursement estimate



## Planning

- Staff Assessment
- MOU/Contract
  - Roles & Responsibilities
- Timeline



## Implementation

- Training
- Claim Plan
- Time survey method/ tools
- Audit file
- Monitoring

# LGA Oversight of Program Requirements

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- Fiscal responsibility/Certified Public Expenditure
- Time Surveys
- Claim plan/duty statements
- Quarterly invoices
- Audit file
- Monitoring

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# **LGA COORDINATOR AS A RESOURCE FOR COMMUNITY BASED ORGANIZATIONS**

# Role of the LGA Coordinator

Training &  
Technical  
Assistance

Program  
Policy &  
Compliance

Information  
Flow

Monitoring &  
Coordination of  
Program  
Required  
Documents

# Gatekeeper

Receive & review all MAA/TCM related correspondence and forward to appropriate programs/staff in a timely manner.

**Facilitate relationships**  
and network with participating  
programs & staff



Information  
Flow



Program  
Policy &  
Compliance

Ensure that policies and program requirements are clearly understood and complied with by all participating claiming units.

Actively participate in policy discussion and provide constructive input for decision-making and problem resolution through the LGA Consortium and related workgroups.



## Training & Technical Assistance

Identify areas of training needs within the LGA &/or local need for technical assistance.

Attend statewide or regional MAA/TCM training sessions & conduct local trainings. Serve as county's MAA/TCM expert.

CPE Documentation

Contracts &/or MOUs

Time Surveys

Claiming Plan Documents & Audit File

Invoices

TCM Cost Report & Participation Survey

CBO MOUs

Monitoring &  
Coordination of  
Program  
Required  
Documents

# Goal: Improved Community Health

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- Participating in MAA is a means to achieve and sustain organizational goals
- Mission must drive financial opportunities, not the other way around
- Grow CPE and claimable activities each year to build financial stability and invest in future activities to benefit Medi-Cal populations

# Questions?

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Thank You

Mimi Hall, HSA Interim Director

*mimi.hall@santacruzcounty.us*

Nikki Yates, LGA Coordinator

*nikki.yates@santacruzcounty.us*