

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Mary Olivares

Minutes of the meeting held June 4, 2020

TELECOMMUNICATION MEETING: ZOOM Meeting - or call in number 831-454-2222: Meeting Code: 850702.

Attendance	
Christina Berberich	Chair
Len Finocchio	Vice Chair
Caitlin Brune	Member at Large
Rahn Garcia	Member
Dinah Phillips	Member
Pamela Hammond	Member
Marco Martinez-Galarce	Member
Amy Peeler	County of Santa Cruz, Chief of Clinic Services
Raquel Ramírez Ruiz	County of Santa Cruz, Senior Health Services Manager
Julian Wren	Administrative Services Manager
Mary Olivares	Admin Aide
Meeting Commenced at 11:07 am and Concluded at 12:14 pm	
Excused/Absent:	
Absent: Gustavo Mendoza	
1. Welcome/Introductions	
2. Oral Communications:	
<p>Christina expressed her gratitude for the ability to log in with a web conferencing platform. Christina mentioned that if there was anything that the Commission can do to support the Clinics with COVID-19 to please let them know. She commended Amy for the wonderful work that Clinics is doing during this pandemic.</p> <p>Christina also stated that the Executive Committee is wrapping up Amy's evaluation. Christina asked for a closed session Meeting through ZOOM to be scheduled next week to include Len, Caitlin, and herself to discuss Amy's evaluation. Mary to set up.</p>	
3. May 7, 2020 Meeting Minutes - Action item	
Review of May 7, 2020 Meeting Minutes - Recommended for Approval. Rahn moved to review and accept minutes as submitted. Len second, and the rest of the members present were in favour.	
4. Quality Management Committee Update	
<p>Raquel reported that the July she will bring the Quality Management Plan for 2020-21 for review and approval. Raquel reported on the current projects that Quality Management Committee is working on. Watsonville Clinic will begin a Medication Therapy Management Program in collaboration with the Alliance. The pilot program will run for six months. Two providers from the Watsonville Health Center will work with patients with an A1c value of nine or greater to help them get to a healthy range with medication therapy as well as medical nutrition therapy. The Alliance will generate a list from our electronic health record system to review which medications are prescribed and give the providers recommendations on those patients. A Commission member stated how hard it is for him to access some of the diabetic supplies and would it be practical for Clinics to carry these supplies. There was much discussion on this topic Raquel stated she will bring this item to the Quality Management Committee perhaps we can have a focus group or do a patient survey. Raquel also reported on the produce box distribution. We will be providing 300 families a produce box targeting patients with diabetes and obese children in collaboration with Esperanza Community Farms. Raquel also reported that Clinics is working on a recovery team to slowly integrate patients back into the clinics. Watsonville Clinic is starting with well child visits and well women exams. Emeline is receiving feedback from providers as to how they would like to schedule patients. Some possibilities are scheduling half tele-visits and half in person visits, still to be decided.</p>	
5. 20/21 Budget Financial Update – Action Required	
<p>Julian reported on the Clinic Services Division fiscal year 20/21 budget. He stated that the Health Services Agency will have their budget hearing on June 22, and 23. He stated as more information is gathered the budget will be modified. Health Services Agency will go to final board approval on August 18, 2020. He presented to the commission a summary of strengths, weaknesses, opportunities, and threats. Julian gave an overall budget summary and reported:</p> <ul style="list-style-type: none"> ➤ Decreased budgeted expenditures by adjusting services and supplies and ID of grants to cover normally 	

- paid by clinic revenue.
- Decrease in budgeted fixed assets purchases reflects one-time expenditures in FY 19/20.
- Increased budgeted revenue by filling vacancies using incentives, expanding services (acupuncture), incentive payments, grant funding, and HPHP Mobile Health Unit.
- Health Benefits Rep to increase Medi-Cal and Medi-Care enrolment will increase net collection revenue.
- The COVID-19 pandemic is and will continue to have significant effect on all areas of the budget that were unforeseen.

Julian stated he is planning to do a deep dive to see how COVID-19 has affected our budget. In July, he will have more specifics on how the budget looks for this upcoming fiscal year.

Rahn moved to approve recommend fiscal budget 20/21, Dinah second, and the rest of the members present were in favour.

6. CEO/COVID-19 Update

Amy reported we have started back up with strategic planning and at next month's Commission Meeting she will be able to report our final mission statement. Amy also stated we have two strong candidates for Medical Director and that we used a recruitment firm that works specifically with FQHC. Clinics has agreed to test our staff for COVID-19 on a monthly basis. We have had one of our employees test positive and this was discovered through our testing.

Action items:

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Next Meeting: July 2, 2020 11:00 am - 1:00 pm

ZOOM Meeting: 1080 Emeline, Santa Cruz, CA

Minutes approved _____
(Signature of Board Chair or Co-Chair)

_____/_____/_____
(Date)