

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Mary Olivares

Minutes of the meeting held May 7, 2020

TELECOMMUNICATION MEETING: Call in number 831-454- 2222; Meeting Code: 850702.

Attendance	
Christina Berberich	Chair
Len Finocchio	Vice Chair
Caitlin Brune	Member at Large
Rahn Garcia	Member
Dinah Phillips	Member
Pamela Hammond	Member
Marco Martinez-Galarce	Member
Amy Peeler	County of Santa Cruz, Chief of Clinic Services
Raquel Ramírez Ruiz	County of Santa Cruz, Senior Health Services Manager
Julian Wren	Administrative Services Manager
Mary Olivares	Admin Aide
Meeting Commenced at 11:08 am and Concluded at 11:59 am	
Excused/Absent:	
Absent: Gustavo Mendoza	
1. Welcome/Introductions	
2. Oral Communications:	
Christina asked Amy if her County evaluation is still being done June? Amy responded; Mimi should have it done sometime in early July.	
Rahn extended a personal Thank You to Health Services Agency and commended them on their great work, other commission members also agreed.	
3. April 2, 2020 Meeting Minutes - Action item	
Note to be added on minutes of April 2, 2020: This meeting was held by Telecommunication, call in number 831-454-2222; Meeting Code: 850702. Rahn moved to accept with correction as presented, Marco second, and the rest of the members were all in favour.	
4. Quality Management Committee Update	
Raquel stated that Quality Management is working on quality improvement projects across all clinics. She stated we are bringing back our uncontrolled diabetic patients with an A1C over 9. We are having them come back to get an A1C test, and then going over lab results with their provider. Raquel stated we are looking to bringing back some of our services. Raquel also stated that we are looking at starting a Diabetes Medication Management pilot, we will start with some of the Watsonville Providers. The Alliance Pharmacist is looking at our patient's data and checking the medications that are prescribed to them. They will then work directly with providers to give suggestions to making any medication changes to improve their diabetes. We will start a small pilot at our Watsonville Clinic before moving on to other clinics. Raquel also gave an update on Peer Review. She stated our physicians will have a Peer Review chart audit. They will be assigned 9 charts per provider, on a quarterly basis. The charts will be sent out to them on May 20 th . They will have 3-weeks to finish their chart reviews and will be given a cheat sheet of questions to make sure all providers are hitting the measures we look for.	
5. 210.01 Medical Assistant Standard Tasks and Responsibilities – Action Required	
Medical Assistant Standard Tasks and Responsibilities, Policy 210.01 was brought for approval. Raquel stated there were no significant changes. Rahn moved to approve as presented, Dinah second, and the rest of the members present were in favour.	
6. 20/21 Budget Financial Update – Action Required	
Julian stated due to the COVID-19 factors have been changed on the development of the 20/21 budget. Our CAO has asked us to prepare an updated revenue estimate, asking each division for net county reduction of 10% cuts in the net county costs. Julian stated the budget he presented today was prepared 3 weeks before pandemic hit. Julian stated that there is going to be two budget hearings in June and the final budget hearing in August. Julian would like to bring this	

back for approval in June 2020 for the commission to review. Commission agreed. Julian was also happy to report that Clinics had received some federal money from the Cares Act Grant responding to COVID-19. There were three payments received in the amounts of \$156,482.00, \$847,760.00, and \$334, 054.00.

7. CEO/COVID-19 Update

Amy reported there will be a rough time moving forward with possible layoffs and furloughs that will affect all of us and that the County was on a hiring freeze. She also stated that we possibly would see an increase of revenue because of an increase demand in our services. Amy also reported that we have hired 3 Clinic Physicians. Amy also stated that she had spoken to another applicant for possible Medical Director role and is in the process of setting up an interview. We have officially started a recovery phase committee to make sure we have a systematic approach as restrictions are lifted. Our clinic has moved blood draws outside and is scheduling afternoon appointments and having patients come in the morning to get tested for COVID-19. Our Watsonville Clinic has an Immunization Clinic where they have patients drive up so kids get their immunizations. They are also opening Well Child Checks and soon opening the Women's Health Clinic. As of today, Watsonville has a community testing site, located behind Ramsey Park. They will bill insurance if you have any, otherwise it will be free to the public. They are focusing on testing asymptomatic patients and encouraging those that have symptoms to go to their PCP. Amy also stated that every Thursday at 10:00am the County Health Officer holds a press conference and talks more in depth about epidemiology and what models show. Depending on availability Amy will invite Mimi or Dr Newel to our next meeting to give an update on COVID-19. Lastly, Amy reported we have had 11 of our patients test positive and none of our health workers have tested positive.

Action items:

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Next Meeting: June 4, 2020 11:00 am - 1:00 pm
1080 Emeline, Santa Cruz, CA

Minutes approved _____
(Signature of Board Chair or Co-Chair)

_____/_____/_____
(Date)