

# The County of Santa Cruz Integrated Community Health Center Commission

**Minute Taker: Mary Olivares**

Minutes of the meeting held March 26, 2025

**TELECOMMUNICATION MEETING:** Microsoft Teams Meeting - or call-in number +1 916-318-9542 – PIN# 500021499#

Attendance	
Christina Berberich	
Len Finocchio	Executive Board – Co-Chair
Rahn Garcia	Member
Dinah Phillips	Member
Marco Martinez-Galarce	Member
Maximus Grisso	Member
Michelle Morton	Member
Amy Peeler	County of Santa Cruz, Chief of Clinics
Raquel Ruiz	County of Santa Cruz, Senior Health Services Manager
Julian Wren	County of Santa Cruz, Admin Services Manager
Mary Olivares	County of Santa Cruz, Admin Aide
<b>Meeting Commenced at 4:01 pm and concluded at 5:01 pm</b>	
Excused/Absent:	
1. Welcome/Introductions	
2. Oral Communications:	
Conflict of interest form 700 sent out last week. Commissioners need to sign up for new payroll system to receive commission stipend pay.	
3. February 5, 2025, Meeting Minutes – Action Required	
Review of February 5, 2025, Meeting Minutes – Recommended for approval. Rahn motioned to accept minutes as presented. Maximus second, and the rest of the members present were all in favor.	
4. AB2449 Approval Vote – Action Required	
The following members could not attend the commission meeting in person and were present virtually Len, Marco, and Maximus, due to just cause. Rahn moved to motion affirming the presence of the remote commissioners and individuals not able to participate in the conference room in person. Dinah second and the rest of the members present were all in favor	
5. Peer Review Policy – Action Required	
Raquel presented the Peer Review Policy and recommended it for approval. Raquel reported this policy was recommended when HRSA came for the site visit. Raquel reviewed policy with commissioners. Dinah motioned to accept policy as presented. Michelle second, and the rest of the members present were all in favor.	
6. Quality Management Update	
Raquel reported that the Emeline Clinic presented their quality improvement project, cervical cancer screening. Raquel reported the AIM statement is to increase cervical cancer screening rates at the Santa Cruz Health Center from 51.17% (Q3 2024 CCAH Data) to 58% by December 31, 2025(Alliance benchmark 57.11%). Raquel reported on the county operational plan objective. Raquel reported by June 30, 2027, to increase unduplicated patient count for individuals at the County-run Federally Qualified Health Centers by 10% from 14,114 (January 1, 2024-December 31, 2024) to 15,525 with a focus on underserved geographical areas who have less access to healthcare. Raquel also reported on the Ryan White (HIV/AIDS Program) They are updating dental, chlamydia and gonorrhea data to capture form in the Electronic Health Record. Lastly Raquel reported on Peer Review & Risk Management. She stated they are working on the Medication Administration and Error form that is to be incorporated in their incident report form, finalizing the chronic pain medication management policy, and they had finalized the Peer Review Policy.	
7. Financial Update	
Amy presented on behalf of Julian. Amy reported their deficit is \$619,854 less than it was last fiscal year, and their revenue is \$2,695,164 more than last fiscal year. She reported the charges for services are \$3787,328 more than last fiscal year and their grant drawdowns are \$1,092,165 less than last fiscal year, and their services and supplies are so much more.	
8. CEO Update	

Amy reported two new patients have applied today to be on their commission. The question was asked what can we do to keep a quorum going? It would be helpful to send out a survey to commissioners to find out availability. Mary to send out survey.

Next meeting: April 2, 2025, 4:00pm - 5:00pm

**Meeting Location: In- Person-** 150 Westridge Drive, Suite 101, Watsonville, Ca 95076 and 1080 Emeline Ave., Bldg. Clinic. Cruz, CA 95060. Commission will connect through Microsoft Teams Meeting or call in (audio only) [+1 831-454-2222,191727602#](tel:+18314542222191727602) United States, Salinas Phone Conference ID: **191 727 602#**

Minutes approved \_\_\_\_\_ / / \_\_\_\_\_  
(Signature of Board Chair or Co-Chair) (Date)