

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Raquel Ramirez Ruiz

Minutes of the meeting held January 2, 2020

Attendance	
Rahn Garcia	Member
Marco Martinez-Galarce	Member
Christina Berberich	Member
Dinah Phillips	Member
Caitlin Brune	Member
Pamela Hammond	Member
Len Finocchio	Member
Marcus Pimentel	County of Santa Cruz, Health Services Agency Assistant Director
Amy Peeler	County of Santa Cruz, Chief of Clinic Services
Raquel Ramirez Ruiz	County of Santa Cruz, Senior Health Services Manager
Meeting Commenced at 11:10 am and Concluded at 12:20 pm	
Excused/Absent:	
Absent: Gustavo Mendoza Absent: Eddie Mendoza	
1. Welcome/Introductions	
2. Oral Communications:	
3. December 5, 2019 Meeting Minutes - Action item	
Review of December 5, 2019 Meeting Minutes - Recommended for Approval. Marco moved to review and accept, Len second, Christina Abstained. The rest of the members present were in favour.	
4. Quality Management Committee Update	
Raquel reported to the Commission the clinic staff are voting to select one of three draft mission statements that resulted from the Strategic Planning meeting on December 13 th . The Quality Council Members are drafting clinical and operational objectives for the next 6 months. The staff satisfaction survey is currently under way and will close on January 17 th . Clinics Services Division is exploring the California Department of Health Care Behavioral Health Integration Grant. Peer Review Committee Reporting Form is being reviewed by County Counsel prior to launching to staff on the HSA Intranet. The Policy and Procedures Committee will resume meeting in January.	
5. Attendance – Integrated Community Health Center Commission Meetings	
Amy addressed attendance and identified members with chronic absences. Amy connected with all commissioners that have been absent multiple times and confirmed their interest to continue. Amy will mail the bylaws to absent members and inform them the Commission will put an action item on the agenda to vote on each member that has missed multiple meetings to remove them as Commissioners. The need to recruit more patients with a focus on Homeless Patients was voiced and Amy agreed she will reach out to HPHP staff to identify more patients for the Commission. Reviewed the bylaws regarding attendance. Giving consideration for removal prior notice will be sent to those absent.	
6. Financial Update	
Amy gave an update on financial report as of 11-30-2019. Revenues are under revenue but so are expenditures. We are projecting to come out ahead by the end of the year. Vacancy Report was shared and showed a 16.46% vacancy rate.	
7. New Officers	
By laws state there needs to be an election of new officers. Rahn moved and Dinah second his motion to elect: Christina as Chair; Marco as Vice Chair; Caitlin as Member at Large. After some discussion the motion was withdrawn. Rahn moved and Marco second to elect: Christina as Chair; Len as Vice Chair; Caitlin as Member at Large. All members present were in favour.	
8. CEO update	
Marcus Pimentel gave an update on long term space planning and reported the County is contracting with an organization to look at renovating/redesigning 701 Ocean, Freedom and Emeline Campuses. There is a desire to leverage other partners to bring dynamic services to our county campuses. The project is in the data collection phase. It is likely that the County will start with the Freedom campus first. Rahn asked about lease space that the Human	

Services Department occupies. Dinah asked if it is in the city of Watsonville and Marcus confirmed. Rahn asked about coordination with city of Watsonville. Marcus discussed that preliminary talks with mayor and city manager are already underway. The County will focus on short term improvements with suite B in Watsonville and reposition services that make better sense for operations. Pam mentioned the inconvenience of navigating from suite D to suite C in Watsonville. Marco mentioned that the exit to freedom boulevard needs attention, the tree root is lifting payment. Pam asked about the aging population and is concerned about outreach. She mentioned that she knows of individuals that are boarding on being homeless due to medical concerns. Amy mentioned this is an issue that will be taken to the Quality Council to focus on outreach, food security, and housing security. Amy gave an update on the Staff Retreat at the Watsonville Woman's club. It was well attended with nearly 140 individuals represented. The retreat started with a "conocimiento" getting to know you activity", a panel on Complementary and Alternative Medicine, and finished with a panel on Substance Use Disorders.

Action items:

- Send Bylaws to both Gustavo and Eddie regarding attendance.
- Place two separate agenda items in February to vote on absent commissioners' removal.
- Direct Quality Council work on outreach to the aging population and address housing and food insecurities.

Next Meeting: February 6, 2020 11:00 am - 1:00 pm
1080 Emeline, Santa Cruz, CA

Minutes approved _____
(Signature of Board Chair or Co-Chair)

_____/_____/_____
(Date)