

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Kristina Riera

Minutes of the meeting held *Wednesday, February 4, 2015*

1. Attendance	
Rama Khalsa	Chair
Rahn Garcia	Co-Chair
Christina Berberich	Member
Samuel Gordon	Member
Pamela Hammond	Member
Gustavo Mendoza	Member
Kristin Meyer	Member
Nicole Pfeil	Member
Raquel Ramirez Ruiz	Member
Dr. George Wolfe	Member
Michael Beaton	County of Santa Cruz, Health Services, Director of Administrative Services
Amy Peeler	County of Santa Cruz, Health Services, Chief Executive Officer (CEO)
Kristina Riera	County of Santa Cruz, Health Services, Analyst
Meeting Commenced at 1:03 pm and concluded at 3:04 pm	
2. Apologies	
Apologies were noted from <i>Fernando Alcantar</i>	
3. Consider appointment of CEO, Amy Peeler.	
Dr. Wolfe motioned for the appointment of Amy and the motioned was seconded by Raquel. All members were in favour.	
4. Review of January 7, 2015 minutes	
Only item was in the future the Commission would like action minutes	
Kristin Meyer motioned for the acceptance of the minutes, the motioned was seconded by Christina Berberich. Dr. Wolfe asked for an abstention. The rest of the members were in favour.	
5. Consider Adoption of Billing Department and Front Office Operations Policy	
Rahn motioned for the adoption of the policy to be approved; Kristin seconded, and the rest of the members were in favour.	

6. Consider Adoption of Credentialing and Privileging Policy	
Raquel motioned for the adoption of the policy to be approved; Sam seconded, and the rest of the members were in favour.	
7. Consider Adoption of Quality Management Policy	
Dr. Wolfe motioned for adoption of the policy to be approved; Kristin seconded, and the rest of the members were in favour. Action Item 1: The members would like monthly minutes from the Quality Management Committee. Action Item 2: The members would like a list of what the Alliance is looking at. Action Item 3: The members would like the guidelines for chart reviews. Action Item 4: Raquel requested a sample of the Care Based Incentive Reports from the Alliance.	Amy Peeler Amy Peeler Amy Peeler Amy Peeler
8. Consider Appointment of Executive Committee Member	
Rama stated a Watsonville member was needed for the Executive Committee, as her and Rahn are both from North County. Rahn motioned for the appointment of Raquel Ramirez Ruiz; Kristin seconded the appointment, and the rest of the members were in favour.	
9. Consider Approving FQHC Co-Applicant Agreement	
One change needed to page 14, item 16(needs a period after the title). Rahn motioned to adopt the Agreement; Dr. Wolfe seconded and the rest of the members were in favour. Action Item 1: The members would like a list/table of what is due with the dates and who is responsible to complete the task.	Amy Peeler
10. Financial Update	
11.CEO Update	

Next Meeting: Wednesday, March 4, 2015 @ 1 pm at 1080 Emeline Ave, Santa Cruz, CA