

The County of Santa Cruz Integrated Health Center Commission Board Meeting Minutes

January 7, 2015

2:00 pm – 5:00 pm 1080 Emeline Ave, Santa Cruz, CA

Board Members:

Present: Kristin Meyer, Christine Berberich, Nicole Pfeil, Gustavo Mendoza, Rahn Garcia, Pam Hammond, Raquel Ramirez Ruiz, Fernando Alcantar, Rama Khalsa (on conference phone)

Absent: Sam Gordon, George Wolfe

Others Present:

Amy Peeler, Michael Beaton, Dr. Lisa Hernandez, Christine Williams, Erik Riera, Kristina Riera, Jordan Sheinbaum

Proceedings:

· *Meeting called to order at 2:05 p.m. by Amy Peeler*

· *Amy welcomed and thanked everyone for their commitment to the Commission. Amy went over the purpose of the Commission. Introductions were done and a short film about the history of Public Health Clinics were done.*

The bylaws were reviewed. Fernando and Gustavo asked what their roles and responsibilities with the Commission would be. Rahn stated he sees this Commission as a partnership with the County. The bylaws were unanimously approved.

Nominations for Chair and Co-Chair were discussed. Rahn nominated Rama as Chair of the Board, the motion was seconded by Pamela and approved by the remaining members. Rama nominated Rahn as Co-Chair, the motion was seconded by Pamela and approved by the remaining board members.

The Co Applicant Agreement was handed out, but the members would like time to review, this will be reviewed at next board meeting.

The Billing Procedure was reviewed, Christina stated that it would be helpful to know where the codes come from, what the regulations are causing them to be in place. Dr. Hernandez stated that she would get the PALS and PINS and email to everyone. Also, Kristin would like the audit process. How they were addressed and processed. The members would also like the parental consent about billing brought to the next meeting.

The Credentialing Procedure was reviewed. Christina suggested adding Pharmacist and Pharmacy Tech's.

The Quality Management (QM) Procedure was reviewed and Kristin would like the regulations for QM emailed.

· *Budget report provided by Michael Beaton:*

Michael went over the 13-14 budget, which has been operational for six month, but does need to be voted on. The Board of Supervisors have already approved the current budget.

Christina motioned for approval of the 13/14 budget, the remaining board members agreed with the approval of the budget. Michael let the members know that the 15-16 budget is currently being worked on and the board will have a more interactive role and any changes will be brought to the board. Michael also stated that at a later meeting he will give an educational overview of the budget.

The meeting calendar was updated. The meetings will be the first Wednesday of the month from 1pm-3pm at 1080 Emeline Ave, Santa Cruz, CA. Everyone approved the meeting calendar.

Rahn asked that if anyone had any issues or agenda items to bring it to the Chairs and/or Amy ahead of time.

The meeting was adjourned at 5:00 pm

Respectfully,

Kristina Riera, Analyst

County of Santa Cruz, Health Services Agency