

**Santa Cruz County Health Services Agency  
Quality Management Minutes  
11-20-19**

Topic	Discussion/Recommendations	Action	Responsible Party	Follow-up Date
<b>Welcome and Intro.</b>	Socorro convened the meeting of the Quality Management Committee by welcoming attendees.	None	N/A	N/A
<b>Attendees:</b>	<b>Marion Jordan, Serena Mohammad, Socorro Gutierrez, Eliko Bridgewater, Rachel McCullough-Sanden, Elaine Nast</b>	None	N/A	N/A
<b>Guests:</b>				
<b>Agenda Items</b>				
<b>HIV Program Updates</b>				
<b>Approval of Minutes from 8/21/19</b>	Minutes were approved by Socorro, and seconded by Marion.	None		
<b>Announcements</b>	Discussed that the last CQI meeting was in August. Robin Stone to return in January 2020. May 2020 will likely be Robin's last month. The Sexual Health Clinic is up and running. Public Health Department is supporting to get the community word out.			
<b>Follow up on Action Items from 11/20/19 meeting</b>	<p>1) No updates with Dientes. Policies will need to be changed. Eliko to take the lead in supporting the contract negotiations and understanding/documenting the current processes. It will likely take 3-4 months to complete. Dr. Evans also wants to meet the CEO of Dientes, if he would like to meet with Dientes sooner, he should be informed to contact Dientes directly. Marion has a list of family dentists to share.</p> <p>2) The medication adherence drop down appears to be in use at Emeline Clinic, but not in Watsonville. Dr Evans will be reviewing the template to use for all HIV visits and will meet with Dr Leonard in Watsonville regarding implementing there. The dot phrase is SAIMedAdherence.</p> <p>3) Regarding the new GC/Chlamydia and RPR screening definitions, the reports are not completed yet. GC/Chlamydia – <i>Probe Tec</i> tests are ran together. STD Screening Measures should be removed. They are now being separated into 2 different screens. Remove female STD testing, to all patients.</p>	<p>Convene meeting with Dientes</p> <p>Dr. Evans to review template to use for HIV visits and meet with Dr. Leonard re: implementation.</p> <p>Serena will gather the codes from the lab.</p>	<p>Eliko</p> <p>Dr. Evans</p> <p>Serena</p>	<p>Provide updates as needed</p> <p>1/25/20</p> <p>December 2019</p>
<b>HIV Stakeholder System of Care update-Socorro</b>	Update provided from Socorro, Rachel and Eliko regarding the HIV Stakeholder Meetings. Summary given regarding the last 2 meetings and plans for the future agenda.	QM committee to be notified of ongoing planning and updates as needed.	Socorro, Rachel, Eliko	As needed

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<b>2020 RW Part C Progress Report</b>	The progress report was completed, and we are on track with the workplan deliverables except for those referred for oral health care. Dental/oral health care should be assessed more.	Discuss at data subcommittee meeting		
<b>Data</b>	<p>The next data meeting is on 11/25/19. Other issues to be addressed: the pap smear indicators require a manual audit annually, the next one is due in July 2020. The HCV data definitions are incorrect. Serena will redo. At the next data meeting, we will work on the Hep B vaccines indicators.</p> <p>The next Part C survey was to be disseminated the week of November 25<sup>th</sup>, but after further discussion, will be disseminated in January, for 3 months. MAs are also available to provide support for HIV+ clients seen outside of the HIV clinic. Using Survey Monkey would allow better tabulation of the results. Kennedy from IT has an account. Eliko to follow-up r/e Survey Monkey. Elaine reports that case managers can enter this info manually after each HIV clinic.</p>	<p>Serena will re-do the HCV data definitions</p> <p>Eliko to do Survey Monkey</p>	<p>Serena</p> <p>Eliko</p>	<p>1/25/20</p> <p>1/25/20</p>
<b>Consumer Input Update</b>	Socorro provided an update regarding the consumer meeting held in Watsonville on 10-10-19. Although there was a low turn-out, the one participant provided valuable feedback. Feedback collected informed our survey. The intention is to alternate between North and South County. Per HRSA, participation can be revolving.			
<b>PDSA Update</b>	<p><b>Retention to Care:</b> PDSA is in progress</p> <p><b>Next PDSA:</b> There was discussion regarding our intention to look at disparities between different target groups; to stratify data for key sub-populations and how clinical outcomes are impacted. The committee decided to wait until surveys were disseminated and collected to inform our PDSA regarding disparities.</p>			

**Date Minutes Accepted:** 1/22/20

**NEXT MEETING: January 22, 2020 from 3:00-4:30 PM; 1080 Emeline HSA Admin Conference Room**